



**LIONS**  
COMMUNITY  
SERVICE  
FOUNDATION  
(SINGAPORE)

# Annual Report 2024/2025

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# ABOUT US

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## ■ VISION

To be recognised for achieving improvements in people's lives through community and humanitarian service from funds raised by Lions Clubs and Donors in Singapore.

## ■ MISSION

To support the efforts of Lions Clubs and Donors in Singapore in serving the community and addressing humanitarian needs through grants, programmes and partnerships.

## BACKGROUND

The Lions Community Service Foundation (Singapore) (LCSF) was formally registered as a Charity in Singapore in 2003 to succeed the then-District Foundation. It is also an approved Institution of Public Character (IPC) entitling it to receive tax-exempt donations.

Through LCSF, Lions Clubs in Singapore are encouraged to be united in their fund-raising efforts to support our community service programmes with minimal public misunderstanding or confusion arising from individual Clubs and Lions programmes competing amongst each other in fund-raising.

All duly chartered Lions Club and registered under the Societies Act (Cap 311) in District 309 are members of LCSF by passing a club resolution to abide by LCSF Constitution & By-laws.

LCSF aims to build an Endowment Fund from donations raised by its member clubs and from the public to fund Lions community programmes, including the Lions Home for The Elders (LHE), Lions Befrienders Service Association (LBSA), Lions Save Sight Centre (LSSC) and other Lions service projects including the Lions Prostheses Centre (LPC).

Lions Clubs, as well as non-Lion Voluntary Welfare Organisations, may apply for grants from LCSF to support their community services in accordance with established guidelines for the disbursement of LCSF funds. All applications by Lions Clubs must meet the pre-requisite grant criteria. Grants from LCSF are approved by its Board of Directors, Trustees or members in general meetings depending on the amount of grant applied for.



## CHAIRMAN'S REPORT 2024-2025

**Victor Yip**

Lions Community Service Foundation (Singapore)  
Chairman

As we reflect on the past year, I am filled with immense gratitude for the generosity and unwavering support of Lions Clubs, our donors, and partners. Together, we have made significant strides in advancing our mission to “support the efforts of Lions Clubs and donors in Singapore in serving the community and addressing humanitarian needs through grants, programmes and partnerships.”

It has been a year of both remarkable achievements and significant challenges, but through resilience and innovation, we continue to advance our mission of making a meaningful difference in the lives of those we serve.

### Success in Fundraising Campaigns

This year, we celebrated remarkable success in our fundraising efforts. Our Love 97.2 FM fundraising campaign exceeded expectations. With the matching grant of \$250,000.00 from the government's Enhanced Fund-Raising Programme (EFR) for fund-raising projects, we managed to raise \$881,983.00 for FY2024-2025. This achievement is a testament to the generosity and trust of our donors, as well as the hard work of our team.

### Challenges in Fundraising

However, we recognise that the landscape of charitable giving is evolving, and fundraising continues to present challenges. Economic uncertainties, shifting donor preferences, and increased competition for philanthropic support require us to constantly adapt. To address these challenges, we are actively exploring new engagement strategies and innovative fundraising approaches to ensure long-term sustainability.

## Adapting to Evolving Needs

The needs of our community are ever-changing, and this year, we have made it a priority to listen, learn, and adapt. As we look to the future, we are committed to exploring new avenues of service, strengthening our partnerships, and ensuring that we remain responsive to the evolving needs of our community. Whether it is addressing the needs of the elderly, providing access to education, or supporting mental wellness, we are committed to finding innovative and sustainable solutions to meet these needs.

## Digitalisation: A Leap Forward

Recognizing the need for efficiency and improved service delivery, we have taken significant steps toward digital transformation. This year, we implemented a Digital Case Management System, allowing us to better track, manage, and support beneficiaries with greater accuracy and efficiency. Additionally, our Donation Management System has streamlined the donor experience, making it easier to track donation history, and receive real-time updates on the impact of donations. These digital tools are a crucial step in strengthening transparency, accountability, and donor trust.

## Looking Ahead

As we look to the future, we remain committed to our mission. While the road ahead may present new challenges, we are confident that with your continued support, we can overcome them and achieve even greater impact. Most importantly, we remain committed to serving with compassion and integrity.

Thank you for standing with us.

With heartfelt gratitude,

**Victor Yip**

Chairman

## 2024-2025 Lions Community Service Foundation (Singapore)

# BOARDS OF DIRECTORS



**VICTOR YIP KENG FOOK**

Director  
Pacific Law Corporation

■ **Current Board Appointment**

**Board Chairman**  
(Appointed 01 July 2021)

■ **Past Board Appointment**

**Chairman**  
01 July 2021 to 30 June 2024

**Ex Officio**  
01 July 2018 to 30 June 2021

**Director**  
01 July 2017 to 30 June 2018



**MARY ONG**

Retiree

■ **Current Board Appointment**

**Vice Chairman**  
(Appointed 01 July 2023)



**LEE KIM KOH, VIOLET**

Retiree

■ **Current Board Appointment**

**Secretary**  
(Appointed 01 July 2023)

■ **Past Board Appointment**

**Director**  
01 July 2021 to 30 June 2023


**MAH SEOK HEAN, CHERYL**

Account Executive  
Raffles Shipping International Pte Ltd

■ **Current Board Appointment**

**Treasurer**

(Appointed 01 July 2023)

■ **Past Board Appointment**

**Secretary**

01 July 2019 to 30 June 2023

**Director**

01 July 2018 to 30 June 2019


**NG JWEE PHUAN @FREDERICK (ERIC)**

Managing Director  
Chadway Management Services Pte Ltd

■ **Current Board Appointment**

**Director**

(Appointed 01 July 2023)

■ **Past Board Appointment**

**Treasurer**

01 July 2021 to 30 June 2023

**Director**

01 July 2019 to 30 June 2020,  
01 July 2013 to 30 June 2016

**Chairman**

1 July 2016 to 30 June 2019,  
1 July 2010 to 30 June 2013,  
1 July 2005 to 30 June 2007


**CHAI MING VOON**

Retiree

■ **Current Board Appointment**

**Director**

(Appointed 01 July 2023)

■ **Past Board Appointment**

**Director**

01 July 2020 to 30 June 2023



**MARISSA ZHANG**

Senior Financial Planner  
Great Eastern Life Assurance Co Ltd

■ **Current Board Appointment**

**Director**  
(Appointed 01 July 2023)

■ **Past Board Appointment**

**Director**  
01 July 2021 to 30 June 2023



**NG LING LING, SERENE**

Director  
Integrative Chiropractic Pte Ltd

■ **Current Board Appointment**

**Director**  
(Appointed 01 July 2023)



**SOH CHEW THONG, BENSON**

Manager  
E-Dessert Pte Ltd

■ **Current Board Appointment**

**Director**  
(Appointed 01 July 2023)



**TAN CHIEW HIANG, CINDY**

Partner  
CW World Network

■ **Current Board Appointment**

**Director**  
(1<sup>st</sup> Appointed 17 August 2024)



## TRUSTEES



**SHIVA P. BANERJEE**  
Retiree

Date of Appointment:  
01 July 2022



**ENG EK PHANG BOBBY**  
Chartered Accountant  
Bob Eng & Partners

Date of Appointment:  
01 July 2022



**GILBERT TAN PENG CHENG**  
Director  
Uni-Strong Pte Ltd

Date of Appointment:  
17 August 2024

## EX OFFICIO



**SHIRLEY LEE**  
District Governor



**CHIA LAI SOON**  
1<sup>st</sup> Vice-District  
Governor

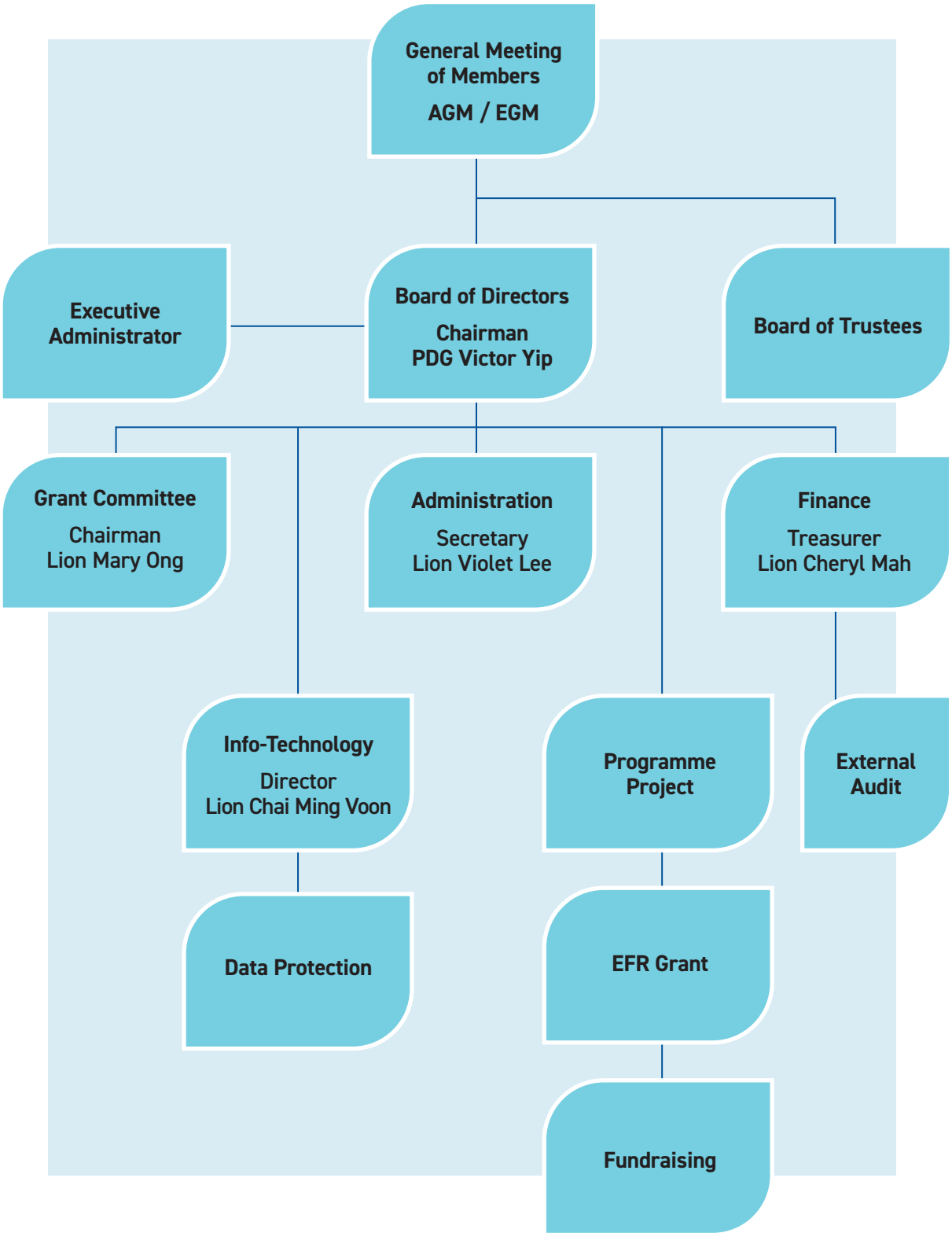


**LAWRENCE SEW**  
2<sup>nd</sup> Vice-District  
Governor



**YEO SIEW YAM**  
Immediate Past District  
Governor

# LCSF ORGANISATION CHART



## OUR COMMITTEES

<b>FUND RAISING COMMITTEE</b> <b>Chairperson</b> <b>1<sup>st</sup> VDG Chia Lai Soon</b>  Lion Belinda Yap Lion Cheryl Mah Lion Cindy Tan Lion Marissa Zhang Lion Steven Tan Lion Joseph Lui	<b>GRANT COMMITTEE</b> <b>Chairperson</b> <b>Lion Mary Ong</b>  Lion Cheryl Mah Lion Soh Chew Thong, Benson Lion Violet Lee Lion Chai Ming Voon	<b>HUMAN RESOURCE COMMITTEE</b> <b>Chairperson</b> <b>PDG Victor Yip</b>  Lion Mary Ong Lion Violet Lee
<b>FINANCE COMMITTEE</b> <b>Chairperson</b> <b>Lion Cheryl Mah</b>  PDG Eric Ng Lion Chai Ming Voon	<b>PUBLIC RELATIONS COMMITTEE</b> <b>Chairperson</b> <b>Lion Marissa Zhang</b>  Lion Serene Ng	<b>INFORMATION TECHNOLOGY COMMITTEE</b> <b>Chairperson</b> <b>Lion Chai Ming Voon</b>  Lion Sherwin Seow
<b>CONSTITUTION &amp; BY-LAWS COMMITTEE</b> <b>Chairperson</b> <b>PDG Victor Yip</b>  PDG Eric Ng Lion Serene Ng	<b>AUDIT COMMITTEE</b> <b>Chairman</b> <b>PDG Eric Ng</b>  Lion Mary Ong Lion Cheryl Mah	

## CORPORATE GOVERNANCE

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The Lions Community Service Foundation (Singapore) [LCSF] is governed by its Constitution.

### ■ BOARD OF DIRECTORS

LCSF is governed by a Board of Directors whose members are made up of volunteers according to its constitution. The Board's role is to provide leadership and directions to LCSF and ensure it maintains good corporate governance in relation to the Code of Governance for Charities and Institution of a Public Character (IPC) guidelines recommended by the Charity Council. It acts as one entity and represents the interest of the Foundation, by governing its affairs on behalf of the general members of Lions Clubs of Singapore. The Board plans strategically for the organisation and elects members with diverse professional expertise who will contribute to the long-term development of LCSF. Board members do not receive any remuneration and benefits for their involvement at LCSF, and none of them hold any staff appointments.

Board meetings are held at least once every 2 months, excluding the Annual General Meeting, and Board members submit Self-Assessment Declaration Forms annually. LCSF does not have related entities.

### ■ BOARD NOMINATION AND ELECTION

Process and procedures for nomination, election, and appointments to the Board shall be in compliance with LCSF Constitution and By-laws, and other legal requirements. Please visit the LCSF website ([www.lcsf.org.sg](http://www.lcsf.org.sg)) to view the full set of Constitution and By-laws.

Lions members with the skills/expertise are encouraged to serve on the Board, to ensure there is a balanced mix of competencies to fulfill its vision, mission, and goals.

### ■ FIDUCIARY DUTIES OF THE BOARD OF DIRECTORS

#### Duty of Loyalty

To place the interests of LCSF first, and not to use one's appointment as a director to further private interests. This includes the aspect of confidentiality: members of the Board are obliged to keep LCSF business private and not to discuss matters brought up during Board meetings with external parties.

### **Duty of Diligence**

To act reasonably, prudently, and in good faith when making decisions, with due consideration of the current and future impact that the decisions made will have on LCSF.

### **Duty of Obedience**

To act within the scope of the governing policies of LCSF operation and the governing laws of Singapore; to comply with the rules and regulations that apply to LCSF as an Institution of a Public Character (IPC) governed by the Commissioner of Charities and Registry of Societies.

## **■ COMMITTEES**

The Board of Directors oversees several committees, each with different and specific functions and responsibilities, and chaired by Directors. These committees include the Audit Committee, Finance Committee, Fund Raising Committee, Outreach Committee, and Grant Committee. Meetings are held regularly by these committees to provide advice and execute their responsibilities.

### **Audit and Finance Committees**

The Audit Committee assists the Board in safeguarding LCSF's assets and provides a channel of communication between the Board and external auditors. The Finance Committee, chaired by the LCSF Treasurer, ensures that financial statements are properly prepared and audited in accordance with existing rules and regulations (Financial Reporting Standards). This Committee also ensures the legitimate use of LCSF financial resources. Both committees meet a few times a year to review and approve audited financial statements and prepare the annual budget.

### **Fund Raising Committee**

The Fund-Raising Committee's purpose is to raise money to help finance the various projects that will help the LCSF achieve its mission. The committee's responsibilities include ensuring that fundraising practices are ethical, donors are appropriately acknowledged, and that fundraising efforts are cost-effective.

### **Outreach Committee**

The Outreach Committee serves to enhance ethical practices in engaging with the media, general public, and authorities, and to assist the Board in building a positive image of LCSF in promoting good relations with stakeholders.

### **Grant Committee**

The Grant Committee meets regularly to review and recommend grants to the Board of Directors for approval. This committee is under the leadership

of the Vice Chairman. Grants made must meet the objectives of LCSF as defined in its Constitution and comply with the Charities Act and with the policies of the Commissioner of Charities (COC).

## ■ POLICIES

### Investment Policy

LCSF will only save its excess funds in low-risk investments. If there are any reasons for LCSF to make any other investments, approval must be obtained from the Board of Directors before such investments are made.

### Personal Data Protection Policy

LCSF has a Personal Data Protection Policy and Data Breach Management Plan which provides information on how we collect, use data and to whom we may disclose.

### Cyber Security Policy

The purpose of this Cyber Security Policy is to establish guidelines and procedures to protect the digital assets, sensitive information, and IT infrastructure of LCSF.

### Anti-Money Laundering & Counter-Terrorist Financing Policy

LCSF takes a zero-tolerance approach to money laundering and terrorist financing activities and is committed to implementing and enforcing effective internal controls to counter such activities. LCSF's designated compliance officer is the Treasurer responsible for verifying the source of donations received and the possibility that they may come from dubious sources.

### Policy on Avoidance of Potential Conflict of Interest

LCSF, including all its Directors and staff, shall avoid any conflict between their own respective personal, professional, or business interests and the interests of LCSF, in any and all actions taken by them on behalf of LCSF in their respective capacities.

The Board of Directors reviews the conflict-of-interest policy annually and completes the Policy on Conflict of Interest and Declaration, Conflict of Interest Disclosure Statement, and Disclosure of Statement every year at the beginning of their term of office. In the event that any Director or staff shall have any direct or indirect interest in, or relationship with, any individual or organization that offers to enter into any transaction with LCSF, he/she shall give notice of such interest or relationship and shall thereafter abstain from discussing or voting on the particular transaction in which he/she has an interest, or otherwise attempt to exert any influence on LCSF to affect the decision whether or not to participate in such transaction.

## Procurement Policy

LCSF has established a procurement procedure for goods and services based on the approved level of spending for designated staff and office-bearers.

## Reserves Policy

LCSF has a Reserves Policy for the long-term stability of its operations and ensures that there are sufficient resources to support the charity in the event of unforeseen circumstances.

The charity has two years of cash reserves to meet its operating expenditure. The reserve is reviewed annually by the Board to ensure that the reserves are adequate to fulfill the charity's continuing obligations. Such reserves shall be invested in principle-guaranteed, risk-free investments.

"Reserves" means that part of the income of the charity that is freely available to be used or applied for the furtherance of the objects of the charity and is not subject to the commitments, planned expenditure, and spending limits of the charity, and excluded endowment funds and donations collected for a specific purpose (designated donations). Formula of reserves ratio = total unrestricted funds/annual operating expenditure.

	2025 S\$'000 31.03.25	2024 S\$'000 31.03.24	Increase / Decrease %
A. Unrestricted Funds	<b>3,513</b>	3,180	<b>10</b>
B. Restricted Funds	<b>432</b>	314	<b>37</b>
C. Total Funds	<b>3,945</b>	3,494	<b>12</b>
D. Total Annual Operating Expenditure	<b>786</b>	737	<b>6</b>
E. The ratio of Reserves to annual operating expenditure (A/D)	<b>4.47</b>	4.31	

## Funding Source

LCSF is principally funded by monetary donations made directly by private organisations and members of the public or through fundraising projects organized by LCSF or by its member Lions Clubs and occasional matching grants from the government. Some of its administrative and project expenses (e.g. digitalisation) are eligible for government subsidies.

## Related Party Transactions

### Remuneration of key management personnel

- None of the key management personnel received more than S\$100,000 in annual remuneration (FY 01 April 2024 to 31 March 2025: Nil).
- None of the Directors received any remuneration from the Company for the Financial years ending 31 March 2025 and 31 March 2024.
- None of the Staff serves as governing board members of the charity.

### Related Party transactions and balances

	01 July 2024 to 31 March 2025	01 July 2023 to 31 March 2024
Donations received from related parties	\$183,709	\$173,845
Grant disbursement to related parties	-\$140,780	-\$152,716

There is no paid staff, being a close member of the family belonging to the board member of the charity, who has received remuneration exceeding \$50,000 during the financial year.

## Whistle Blowing Policy

LCSF is committed to upholding high standards of corporate governance and work practices. As an enhancement to the internal control system, a whistle-blowing policy is in place for the reporting of any malpractice, illegal act, or omission by staff. This policy applies to all LCSF employees and external parties to report an activity that he/she considers to be unethical, illegal, dishonest, or improper, without fear of reprisal or unfair treatment.

Some examples of such activities are as follows (non-exhaustive):

- Theft/Fraud
- Misappropriation of funds;
- Bribery/Corruption; or
- Harassment or discrimination, etc.

If a person suspects the LCSF or its partner(s) of any misconduct as stated above and he/she wishes to submit a report, the report shall be addressed to the Chairperson of the LCSF Audit Committee. The Audit Committee will review the case and report the findings to the Board of Directors with the appropriate recommendations for action to address the misconduct and prevent future recurrence.



### FY 2024 - 2025 Board Meetings and Attendance

A total of 10 Board meetings, and one AGM were held during the financial year. The following sets out the individual Board member's attendance at the meetings:

Name of Board Members	Title	Attendance
Yip Keng Fook, Victor	Chairman	10/10
Mary Ong	Vice Chairman	8/10
Mah Seok Hean, Cheryl	Hon Treasurer	6/10
Lee Kim Koh, Violet	Hon Secretary	8/10
PDG Eric Ng Jwee Phuan	Director	8/10
Marissa Zhang	Director	9/10
Cindy Tan Chiew Hiang	Director	3/6
Benson Soh	Director	8/10
Serene Ng	Director	9/10
Chai Ming Voon	Director	9/10
Yong Chiang Boon (Co-Opt)	Director (Co-Opt)	6/7

Name of Trustees	Title	Attendance
Shiva Banerjee	Trustee	0/10
Bobby Eng Ek Phang	Trustee	0/10
Gilbert Tan Peng Cheng	Trustee	1/6

Name of Ex Officio	Title	Attendance
Lee Sook Ying, Shirley	District Governor	0/10
Yeo Siew Yam	Immediate Past District Governor	0/10
Chia Lai Soon	1 <sup>st</sup> Vice District Governor	7/10
Lawrence Sew	2 <sup>nd</sup> Vice District Governor	3/8

## GOVERNANCE EVALUATION CHECKLIST (GEC) TIER 2

Code Description	Code ID	Compliance
<b>■ Principle 1: The charity serves its mission and achieves its objectives.</b>		
1. Clearly state the charitable purposes (For example, vision and mission, objectives, use of resources, activities, and so on) and include the objectives in the charity's governing instrument. Publish the stated charitable purposes on platforms (For example, Charity Portal, website, social media channels, and so on) that can be easily accessed by the public.	1.1	Yes
2. Develop and implement strategic plans to achieve the stated charitable purposes.	1.2	Yes
3. Have the Board review the charity's strategic plans regularly to ensure that the charity is achieving its charitable purposes, and monitor, evaluate and report the outcome and impact of its activities.	1.3	Yes
4. Document the plan for building the capacity and capability of the charity and ensure that the Board monitors the progress of this plan. "Capacity" refers to a charity's infrastructure and operational resources while "capability" refers to its expertise, skills and knowledge.	1.4	Yes
<b>■ Principle 2: The charity has an effective Board and Management.</b>		
5. The Board and Management are collectively responsible for achieving the charity's charitable purposes. The roles and responsibilities of the Board and Management should be clear and distinct.	2.1	Yes
6. The Board and Management should be inducted and undergo training, where necessary, and their performance reviewed regularly to ensure their effectiveness.	2.2	Yes
7. Document the terms of reference for the Board and each of its committees. The Board should have committees (or designated Board member(s) to oversee the following areas*, where relevant to the charity: a. Audit b. Finance *Other areas include Programmes and Services, Fund-raising, Appointment/Nomination, Human Resource, and Investment.	2.3	Yes
8. Ensure the Board is diverse and of an appropriate size, and has a good mix of skills, knowledge, and experience. All Board members should exercise independent judgement and act in the best interest of the charity.	2.4	Yes
9. Develop proper processes for leadership renewal. This includes establishing a term limit for each Board member. All Board members must submit themselves for re-nomination and reappointment, at least once every three years.	2.5	Yes

Code Description	Code ID	Compliance
<p>10. Develop proper processes for leadership renewal. This includes establishing a term limit for the Treasurer (or equivalent position).</p> <p><b>For Treasurer (or equivalent position) only:</b></p> <p>a. The maximum term limit for the Treasurer (or equivalent position like a Finance Committee Chairman, or key person on the Board responsible for overseeing the finances of the charity) should be four consecutive years. If there is no Board member who oversee the finances, the Chairman will take on the role.</p> <p>i. After meeting the maximum term limit for the Treasurer, a Board member's reappointment to the position of Treasurer (or an equivalent position may be considered after at least a two-year break.</p> <p>ii. Should the Treasurer leave the position for less than two years, and when he/she is being re-appointed, the Treasurer's years of service would continue from the time he/she stepped down as Treasurer.</p>	2.6	Yes
<p>11. Ensure the Board has suitable qualifications and experience, understands its duties clearly, and performs well.</p> <p>a. No staff should chair the Board and staff should not comprise more than one-third of the Board.</p>	2.7	Yes
<p>12. Ensure the Management has suitable qualifications and experience, understands its duties clearly, and performs well.</p> <p>a. Staff must provide the Board with complete and timely information and should not vote or participate in the Board's decision-making.</p>	2.8	Yes
<p>13. The term limit for all Board members should be set at 10 consecutive years or less. Re-appointment to the Board can be considered after at least a two-year break. For all Board members:</p> <p>a. Should the Board member leave the Board for less than two years, and when he/she is being re-appointed, the Board member's years of service would continue from the time he/she left the Board.</p> <p>b. Should the charity consider it necessary to retain a particular Board member (with or without office bearers' positions) beyond the maximum term limit of 10 consecutive years, the extension should be deliberated and approved at the general meeting where the Board member is being re-appointed or re-elected to serve for the charity's term of service. (For example, a charity with a two-year term of service would conduct its election once every two years at its general meeting).</p> <p>c. The charity should disclose the reasons for retaining any Board member who has served on the Board for more than 10 consecutive years, as well as its succession plan, in its annual report.</p>	<p>2.9a</p> <p>2.9b</p> <p>2.9c</p>	Yes

Code Description	Code ID	Compliance
<p>14. For Treasurer (or equivalent position) only:</p> <p>d. A Board member holding the Treasurer position (or equivalent position like a Finance Committee Chairman or key person on the Board responsible for overseeing the finances of the charity) must step down from the Treasurer or equivalent position after a maximum of four consecutive years.</p> <p>i. The Board member may continue to serve in other positions on the Board (except the Assistant Treasurer position or equivalent), not beyond the overall term limit of 10 consecutive years, unless the extension was deliberated and approved at the general meeting – refer to 2.9.b.</p>	2.9d	Yes
<p>■ <b>Principle 3: The charity acts responsibly, fairly and with integrity.</b></p>		
15. Conduct appropriate background checks on the members of the Board and Management to ensure they are suited to work at the charity.	3.1	Yes
16. Document the processes for the Board and Management to declare actual or potential conflicts of interest, and the measures to deal with these conflicts of interest when they arise.	3.2	Yes
a. A Board member with a conflict of interest in the matter(s) discussed should recuse himself/ herself from the meeting and should not vote or take part in the decision-making during the meeting.		
17. Ensure that no Board member is involved in setting his/her own remuneration directly or indirectly.	3.3	Yes
18. Ensure that no staff is involved in setting his/her own remuneration directly or indirectly.	3.3	Yes
19. Establish a Code of Conduct that reflects the charity's values and ethics and ensure that the Code of Conduct is applied appropriately.	3.4	Yes
20. Take into consideration the ESG factors when conducting the charity's activities.	3.5	Yes
<p>■ <b>Principle 4: The charity is well-managed and plans for the future.</b></p>		
21. Implement and regularly review key policies and procedures to ensure that they continue to support the charity's objectives.	4.1a	Yes
a. Ensure the Board approves the annual budget for the charity's plans and regularly reviews and monitors its income and expenditures (For example, financial assistance, matching grants, donations by board members to the charity, funding, staff costs and so on).		

Code Description	Code ID	Compliance
<p>22. Implement and regularly review key policies and procedures to ensure that they continue to support the charity's objectives.</p> <p>b. Implement appropriate internal controls to manage and monitor the charity's funds and resources. This includes key processes such as:</p> <p>i. Revenue and receipting policies and procedures;</p> <p>ii. Procurement and payment policies and procedures; and</p> <p>iii. System for the delegation of authority and limits of approval.</p>	4.1b	Yes
<p>23. Seek the Board's approval for any loans, donations, grants, or financial assistance provided by the charity which are not part of the core charitable programmes listed in its policy. (For example, loans to employees/subsidiaries, grants or financial assistance to business entities).</p>	4.2	Yes
<p>24. Regularly identify and review the key risks that the charity is exposed to and refer to the charity's processes to manage these risks.</p>	4.3	Yes
<p>25. Set internal policies for the charity on the following areas and regularly review them:</p> <p>a. Anti-Money Laundering and Countering the Financing of Terrorism (AML/CFT);</p> <p>b. Board strategies, functions, and responsibilities;</p> <p>c. Employment practices;</p> <p>d. Volunteer management;</p> <p>e. Finances;</p> <p>f. Information Technology (IT) including data privacy management and cyber-security;</p> <p>g. Investment (obtain advice from qualified professional advisors if this is deemed necessary by the Board);</p> <p>h. Service or quality standards; and</p> <p>i. Other key areas such as fund-raising and data protection.</p>	4.4	Yes
<p>26. The charity's audit committee or equivalent should be confident that the charity's operational policies and procedures (including IT processes) are effective in managing the key risks of the charity.</p>	4.5	Yes
<p>27. The charity should also measure the impact of its activities, review external risk factors and their likelihood of occurrence, and respond to key risks for the sustainability of the charity.</p>	4.6	Yes

Code Description	Code ID	Compliance
<p><b>■ Principle 5: The charity is accountable and transparent.</b></p> <p>28. Disclose or submit the necessary documents (such as Annual Report, Financial Statements, GEC, and so on) in accordance with the requirements of the Charities Act, its Regulations, and other frameworks (For example, Charity Transparency Framework and so on).</p> <p>29. Generally, Board members should not receive remuneration for their services to the Board. Where the charity's governing instrument expressly permits remuneration or benefits to the Board members for their services, the charity should provide reasons for allowing remuneration or benefits and disclose in its annual report the exact remuneration and benefits received by each Board member.</p> <p>30. The charity should disclose the following in its annual report:</p> <p>a. Number of Board meetings in the year; and</p> <p>b. Each Board member's attendance.</p> <p>31. The charity should disclose in its annual report the total annual remuneration (including any remuneration received in the charity's subsidiaries) for each of its three highest-paid staff, who each receives remuneration exceeding \$100,000, in incremental bands of \$100,000. Should any of the three highest-paid staff serve on the Board of the charity, this should also be disclosed. If none of its staff receives more than \$100,000 in annual remuneration each, the charity should disclose this fact.</p> <p>32. The charity should disclose in its annual report the number of paid staff who are close members of the family of the Executive Head or Board members, and whose remuneration exceeds \$50,000 during the year. The annual remuneration of such staff should be listed in incremental bands of \$100,000. If none of its staff is a close member of the family of the Executive Head or Board members and receives more than \$50,000 in annual remuneration, the charity should disclose this fact.</p> <p>33. Implement clear reporting structures so that the Board, Management, and staff can access all relevant information, advice, and resources to conduct their roles effectively.</p> <p>a. Record relevant discussions, dissenting views and decisions in the minutes of general and Board meetings. Circulate the minutes of these meetings to the Board as soon as practicable.</p>	<p>5.1</p> <p>5.2</p> <p>5.3</p> <p>5.4</p> <p>5.5</p> <p>5.6a</p>	<p>Yes</p> <p>Yes</p> <p>Yes</p> <p>Yes</p> <p>Yes</p> <p>Yes</p>

Code Description	Code ID	Compliance
34. Implement clear reporting structures so that the Board, Management, and staff can access all relevant information, advice, and resources to conduct their roles effectively.  b. The Board meetings should have an appropriate quorum of at least half of the Board, if a quorum is not stated in the charity's governing instrument.	5.6b	Yes
35. Implement a whistle-blowing policy for any person to raise concerns about possible wrongdoings within the charity and ensure such concerns are independently investigated and follow-up action taken as appropriate.	5.7	Yes
<b>■ Principle 6: The charity communicates actively to instil public confidence.</b>		
36. Develop and implement strategies for regular communication with the charity's stakeholders and the public (For example, focus on the charity's branding and overall message, raise awareness of its cause to maintain or increase public support, show appreciation to supporters, and so on).	6.1	Yes
37. Listen to the views of the charity's stakeholders and the public and respond constructively.	6.2	Yes
38. Implement a media communication policy to help the Board and Management build positive relationships with the media and the public.	6.3	Yes

**Notes:**

1. Staff: Paid or unpaid individual who is involved in the day-to-day operations of the charity, e.g. an Executive Director or administrative personnel.
2. Volunteer: A person who willingly serves the charity without the expectation of any remuneration.
3. Close member of the family: A family member belonging to the Executive Head or a governing board member of a charity:
  - a. Who may be expected to influence the Executive Head's or governing board member (as the case may be) dealings with the charity; or
  - b. Who may be influenced by the Executive Head or governing board member (as the case may be) in the family member's dealings with the charity.
4. Executive Head: The most senior staff member in charge of the charity's staff.

A close member of the family may include the following:

- the child or spouse of the Executive Head or governing board member;
- the stepchild of the Executive Head or governing board member;
- the dependant of the Executive Head or governing board member;
- the dependant of the Executive Head's or governing board member's spouse.



## OUR ACTIVITIES

### LCSF's Partnership with Mediacorp LOVE 97.2 FM: Lunar New Year Charity Reunion Lunch 2025



As part of its ongoing effort to raise funds, the Lions Community Service Foundation (Singapore) [LCSF] was proud to partner with Mediacorp's LOVE 97.2 FM for the Lunar New Year Charity Reunion Lunch 2025. The event was held on 18 January 2025 at Jubilee Garden Restaurant, SAFRA Toa Payoh.





## OUR ACTIVITIES



The event featured a specially curated reunion meal, traditional Lo Hei ceremony, and engaging entertainment segments led by the station's popular DJs and local artistes, fostering a warm and joyful atmosphere.

This partnership with LOVE 97.2 FM exemplifies LCSF's dedication to collaborating with media partners and community stakeholders to amplify our outreach and impact.

Through such initiatives, we not only meet our fund raising needs but also promote a culture of care and compassion that resonates with our core values.

LCSF extends its heartfelt appreciation to Mediacorp, LOVE 97.2 FM, our generous donors, and everyone who made the Charity Reunion Lunch a success.



## OUR ACTIVITIES

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### Lions Club of Singapore Central Continues Lifesaving Support for Children's Kidney Camp



Since 2020, Lions Club of Singapore (LCS) Central has been supporting the annual camp organized by the Shaw-NKF-NUH Children's Kidney Centre. With funding and partnership from the Lions Community Service Foundation (LCSF), LCS Central has committed \$25,000 annually to this meaningful initiative, a 3-day, 2-night program for young patients with chronic kidney disease.

Each year, the camp brings together about 50 to 60 children, many of whom require ongoing medical support, including dialysis at night and catheterisation. A dedicated team of over 40 healthcare professionals and volunteers ensures the safety and well-being of every participant. Medical staff are on hand to manage each child's complex healthcare needs, while volunteers provide logistical support and caregiving throughout the camp.

The camp is designed to enrich the lives of young patients by offering experiences that promote confidence, independence, and friendship. Activities such as team-building games, high-element challenges, overnight excursions, and self-esteem workshops allow children to engage in the kind of adventures their peers typically enjoy—experiences that are often out of reach due to their health conditions.

## OUR ACTIVITIES

Through these shared experiences, campers build strong emotional connections and develop a supportive community among peers who understand the challenges of living with chronic illness. Many feel more confident and less alone after the camp, and the bonds formed often continue well beyond the three days.

It is a powerful example of how community-driven support can make a lasting difference in the lives of young individuals, helping them to lead fuller, more meaningful lives despite the challenges they face.





## OUR ACTIVITIES

# Bridging Generations and Cultures: Community Outreach for Seniors and Youth Volunteers



As part of its ongoing efforts to promote intergenerational engagement and cultural exchange, the Lions Club of Singapore Central (LCS Central), with the support of the Lions Community Service Foundation (Singapore) [LCSF], organised a meaningful community outreach event for 40 elderly beneficiaries from Cheng Hong Welfare Service Society.

Held in a spirit of service and fellowship, the event featured an evening of shared meals, performances, and personal interaction between seniors and youth volunteers. The programme began with a buffet dinner, providing the elderly guests with a warm and relaxed environment to enjoy a nutritious meal and engage in conversations with volunteers and fellow beneficiaries.

The evening's highlight was an hour-long cultural performance presented by Japanese youth exchange students. Their vibrant showcase of traditional and modern Japanese dances, songs, and theatrical acts offered the seniors an enriching cultural experience. The performance not only entertained but also served as a platform for cross-cultural learning and appreciation.

This occasion also marked the farewell gathering for the Japanese exchange students, who had spent the duration of their programme participating in various community service activities. Their involvement in this project reflected the Lions' commitment to fostering youth engagement and cultivating a deeper understanding of service values among international participants.

## OUR ACTIVITIES

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The event provided a rare and valuable opportunity for seniors to interact with the younger generation in a meaningful and respectful setting. Feedback from participants highlighted the joy and appreciation felt by both seniors and volunteers.

This outreach activity is one of many collaborative efforts by LCSF and the LCS Central to build a compassionate and inclusive society, anchored in service, respect, and community spirit.



## OUR ACTIVITIES

### A Gift That Moves



In a heartening display of compassion and community spirit, the Lions Community Service Foundation (Singapore) [LCSF] and the Lions Club of Singapore Nassim (LCS Nassim) successfully raised \$100,000 in support of Sunlove Abode for the Intellectually Infirm Ltd (Sunlove Home)—a charitable organisation dedicated to the care of individuals with intellectual disabilities.



## OUR ACTIVITIES



The funds were used to purchase a brand-new van, which has since been officially handed over to Sunlove Home. This vehicle will serve a vital role in the Home's daily operations, providing safe and reliable transport for its residents. Situated within the Buangkok Green Medical Park, Sunlove Home is a sanctuary of compassion, committed to enriching lives through inclusive, community-based care.

Leading the fundraising initiative was Lion Jeanny Kung, President of LCS Nassim. "This project wasn't just about raising funds—it was about raising awareness," she shared. "It gave me the opportunity to introduce Sunlove Home to many of my friends, donors, and fellow Lions. We were all deeply moved by the incredible work being done there."

The van handover was accompanied by a heartfelt act of service: volunteers from LCSF and LCS Nassim distributed lunch to the residents of Sunlove Home. For many of the volunteers, it was their first time visiting such a facility—a humbling and eye-opening experience that left a lasting impression. It served as a powerful reminder of the deep impact even small gestures of kindness can make.

This project stands as a powerful example of the impact that can be achieved through collaboration between LCSF and a Lions Club from District 309. It is a testament to the transformative power of unity and shared purpose in our mission to serve and uplift those in need.



## OUR ACTIVITIES

### Dinner & Lights Project



On 29 November 2024, the Lions Clubs of Singapore Ladyhill (LCS Ladyhill) with the support of the Lions Community Service Foundation (LCSF) organised the Dinner & Lights Project for 120 seniors from the community. Held at the Kreta Ayer Community Club, this special evening was a heartfelt initiative aimed at bringing joy, connection, and festive cheer to elderly individuals who may otherwise experience social isolation.

The event began with a pre-performance buffet meal, lovingly served by 19 volunteers from LCS Ladyhill and their friends. The seniors were then treated to a delightful choral performance by the NUSS Choir, filling the hall with music and





## OUR ACTIVITIES

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holiday spirit. After the programme, all beneficiaries were provided with return transportation and a special bus ride down Orchard Road to enjoy the dazzling Christmas light displays.

This service project significantly contributed to the mission of LCSF and the Lions Clubs by enhancing the quality of life for our elderly community members. It offered a meaningful and leisurely outing that many of the seniors rarely experience—combining food, companionship, music, and the magic of the festive season.

Given the positive feedback and the warm smiles shared throughout the evening, the organizing team sees no changes needed for future iterations of the event. The Dinner & Lights Project stands as a shining example of community care, volunteer spirit, and the joy of giving back.

## OUR ACTIVITIES

### JMG RC EDU-Aid 2024

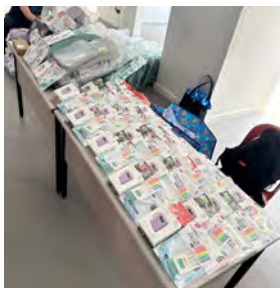


JMG RC EDU-Aid 2024 is a meaningful community initiative organized in collaboration between LCSF and LCS Central, continuing a tradition that began in 2014. This annual project aims to support and uplift children from low-income families by providing them with essential school supplies and a memorable experience to start the new academic year with confidence and joy.

This year, the project will benefit 50 children from the Telok Blangah Garden. Each child will receive Popular and Bata vouchers, helping to ease the financial burden of purchasing school necessities. To enhance the experience, a buffet lunch and gift distribution will also be included, providing a joyful and inclusive atmosphere for the children and their families.

The main objective of the project is to support educational readiness while also promoting emotional well-being. The addition of a buffet lunch encourages full participation and adds a festive touch to the event, helping the children feel seen, supported, and celebrated.

By combining practical assistance with meaningful community engagement, JMG RC EDU-Aid 2024 continues to make a lasting impact—empowering young beneficiaries while strengthening the spirit of care and service. This collaboration between LCSF and LCS Central reflects a shared commitment to creating brighter futures for children in need.



## OUR ACTIVITIES

## Helping Amputees Rebuild: Lions Organisations Step Up for Ms Megan and Others in Need



At just 37 years old, Ms Megan (not her real name) faced a life-altering medical crisis when a severe bacterial infection led to the amputation of both her lower arms and legs in December 2023. A former beautician, she has since been navigating the emotional, physical, and financial challenges of recovery, including a substantial sum in medical and surgical expenses.

In April 2024, Sengkang General Hospital fitted her with prosthetic legs. After reading about her story in the media, the Lions Prostheses Centre (LPC) reached out to offer support. Moved by her resilience and need, LPC reimbursed the costs of her prosthetic legs and committed to sponsoring her prosthetic arms as well.

To minimise the strain of travel, LPC engaged its long-time partner, Lifeorce Limbs and Rehab, to provide home-based prosthetic services. Recognising the importance of restoring not just mobility but also independence, LPC member Ms Sally Seow of LCS Enterprise has also explored potential employment opportunities for Ms Megan when she is ready to re-enter the workforce.

This effort is part of LPC's and the Lions Community Service Foundation (LCSF)'s broader mission to help individuals not only walk again—but work again. Ms Megan's story is just one of many supported by the Lions' ongoing commitment to amputee rehabilitation and reintegration.

"Every person we assist has their own story, but the goal is the same—to restore hope, mobility, and purpose," said an LPC spokesperson. "Ms Megan's strength is inspiring, and we're proud to be part of her journey."

LPC and LCSF continue to support similar cases and welcome public donations to sustain this important work.



## OUR ACTIVITIES

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# Bursaries and Financial Assistance to Needy and Deserving Students

In keeping with its mission in serving the community, the Lions Community Service Foundation (Singapore) [LCSF] continued its commitment in the past year to provide bursaries and financial assistance to needy and deserving students across all levels of the Singapore education system.

Through the generous contributions of our donors and the dedication of our partner Lions Clubs, LCSF supported students from primary and secondary schools, junior colleges, Institutes of Technical Education (ITE), polytechnics, as well as undergraduates from Singapore Institute of Technology (SIT) and Singapore University of Technology and Design (SUTD).

These bursaries aim to alleviate the financial burdens faced by low-income families and to encourage academic perseverance. By addressing educational inequality, LCSF empowers students to reach their full potential. The assistance provided not only supports their academic journey, but also instils in them a sense of hope and resilience.

As we continue this initiative, LCSF remains guided by our core values of compassion and service, reaffirming our belief that education is a powerful tool for breaking the cycle of poverty and creating opportunities for a better future.

# GOING FORWARD

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## ■ CHARITY'S FUTURE PLANS

The Lions Community Service Foundation (Singapore) [LCSF] remains committed in its mission to uplift lives through meaningful and impactful initiatives. Going forward, LCSF will continue to focus on:

- Awarding bursaries to deserving students across all levels of education;
- Providing grants to support medical needs, including prosthetic limbs and other forms of healthcare needs; and
- Supporting general welfare programmes that benefit seniors and disadvantaged youth.

To ensure the continuity of these programmes, a major fundraising event will be organised in the upcoming financial year. In addition, Lions Clubs from District 309 Singapore and their members are encouraged to continue supporting LCSF through regular fundraising efforts and donations.

LCSF is also committed to strengthening its public presence and increasing awareness of its work, not only within the Lions network, but also across the wider Singapore community.

## FINANCIAL HIGHLIGHTS OF THE YEAR

	01.04.2024 to 31.03.2025 (Audited) 12 months	01.07.2023 to 31.03.2024 (Audited) 9 months
<b>INCOME</b>		
■ Donations (Non-Tax Deductible)	\$259,205	\$111,120
■ Donations (Tax Deductible)	\$622,778	\$367,654
■ Government Grant	\$250,000	\$253,566
■ Interest Income and Other	\$73,840	\$50,064
■ Members contribution	\$31,950	\$25,660
<b>Total Income</b>	<b>\$1,237,773</b>	<b>\$808,064</b>
<b>EXPENDITURES</b>		
■ Community Activities/Programme	\$539,033	\$465,275
■ Operating Expenses	\$91,221	\$72,489
■ Fundraising expenses	\$141,745	\$140,792
■ Depreciation	\$9,133	\$21,357
■ Impairment Loss on property	\$4,792	\$37,112
<b>Total Expenditure</b>	<b>\$785,924</b>	<b>\$737,025</b>
<b>Net Surplus</b>	<b>\$451,849</b>	<b>\$71,039</b>

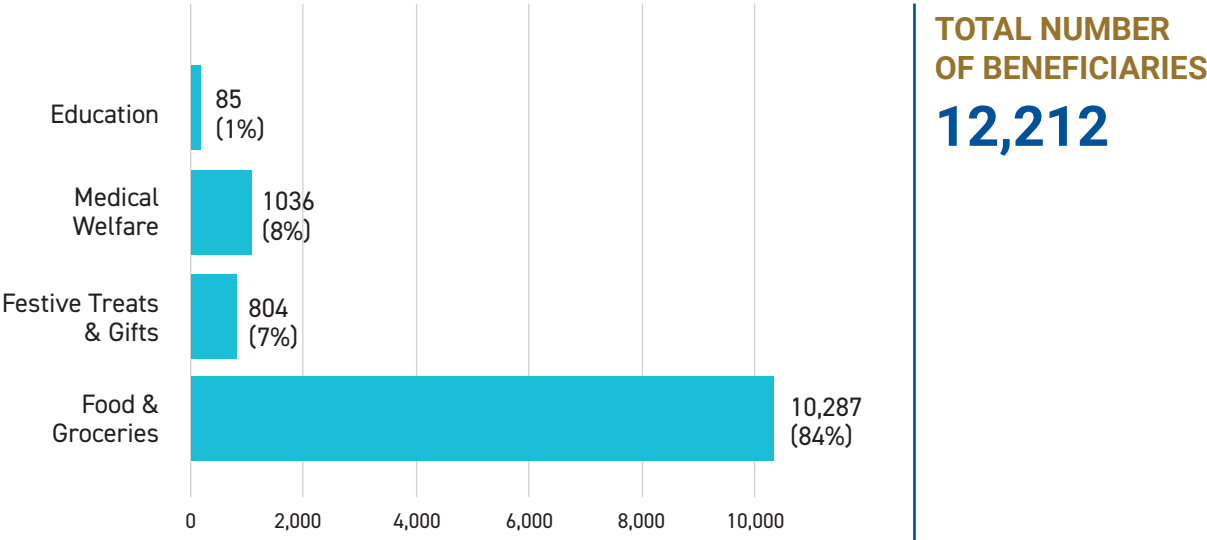
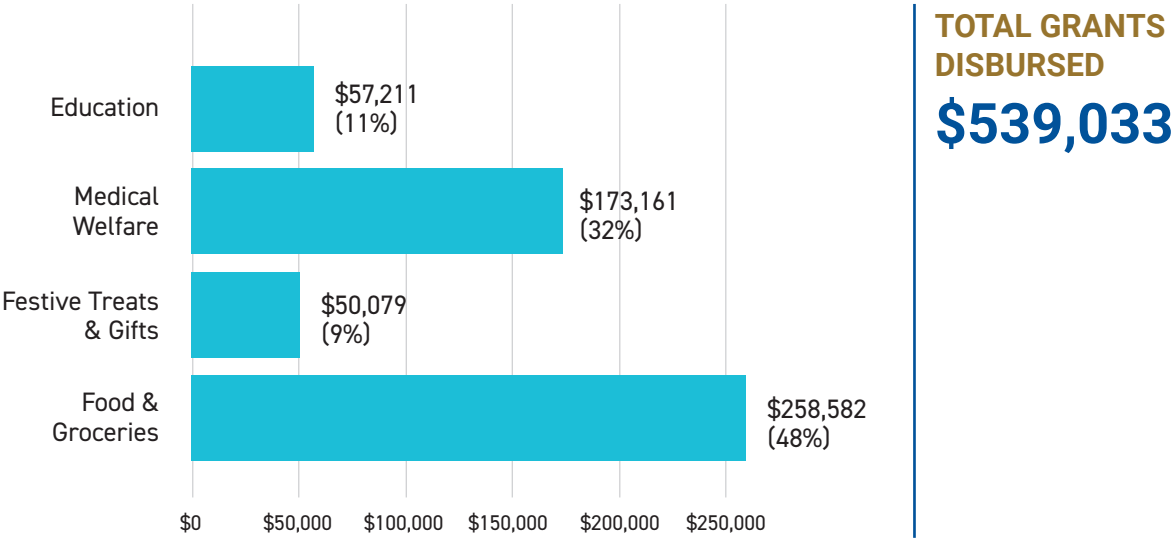


## FINANCIAL HIGHLIGHTS OF THE YEAR



# FINANCIAL HIGHLIGHTS OF THE YEAR

## Summary of Grants Disbursed & Beneficiaries





## PROJECTED INCOME & EXPENDITURE

		<b>FY 2024/2025 Actual</b> 01 Apr 2024 - 31 Mar 2025	<b>FY 2025/2026 Projected Year 1</b> 01 Apr 2025 - 31 Mar 2026	<b>FY 2026/2027 Projected Year 2</b> 01 Apr 2026 - 31 Mar 2027
<b>S/N</b>	<b>Target number of beneficiaries</b>	<b>12,212</b>	<b>9,000</b>	<b>9,000</b>
		\$	\$	\$
A	Donations	881,983	500,000	500,000
B1	Grants: Gov EFR	250,000	250,000	125,000
B2	Other Government Grant/Subsidy		60,500	
C	Other Income: Interest & others	73,840	65,000	55,000
D	Membership Fees	31,950	7,000	
	<b>Total Income</b>	<b>1,237,773</b>	<b>882,500</b>	<b>680,000</b>
F	Expenditure: Community Activities	539,033	500,000	500,000
G	Expenditure - Admin & others operating	91,221	188,500	110,000
G1	Fundraising Expenses	141,745	144,000	144,000
G2	Depreciation & Impairment loss	13,925	14,000	14,000
H	<b>Total Expenditure</b>	<b>785,924</b>	<b>846,500</b>	<b>768,000</b>
<b>Net (Deficits) / Surplus for the Year</b>		<b>451,849</b>	<b>36,000</b>	<b>-88,000</b>



Please scan the QR code to view the  
detailed financial statements (FY2024/2025)

## Overview Of Charity

Lions Community Service Foundation (Singapore) ("LCSF") was registered as a society on 10 April 2003.

LCSF was registered as a charity under the Charities Act (Chapter 37) on 2 May 2003.

LCSF has been accorded Institution of a Public Character (IPC) status from 27 November 2024 to 26 November 2026 to receive tax exempted donations in Singapore (IPC No: IPC 000644)

LCSF's governing instrument is its Constitution & Bylaws.



**LIONS**  
COMMUNITY  
SERVICE  
FOUNDATION  
(SINGAPORE)

Unique Registration Number (UEN):  
T03SS0068K

Registered Address:  
Blk 465 North Bridge Road  
#02-5051  
Singapore 191465

Auditor:  
HALL CHADWICK ASSURANCE PAC

Bankers:  
**MAYBANK SINGAPORE LIMITED**  
UNITED OVERSEAS BANK LIMITED SINGAPORE

Website:  
[www.lcsf.org.sg](http://www.lcsf.org.sg)